

~~C-O-N-F-I-D-E-N-T-I-A-L~~

Approved For Release 2001/08/10 : CIA-RDP78-04718A002000360006-6

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This Notice Expires 31 January 1957
(This notice is published to extend
the expiration date. No changes in
text.)

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AGENCY EMERGENCY PLAN

INSTRUCTIONS TO BE FOLLOWED UNDER CIRCUMSTANCES OF EMERGENCY

Rescission: Notice [REDACTED] dated 19 May 1953

1. Prudent foresight requires that plans be formulated to ensure the carrying on of the business of the Central Intelligence Agency at all times and under all circumstances of emergency, including fire, riot, natural disaster, and enemy attack. This must necessarily be based upon the continued faithful service of the members of Central Intelligence Agency under emergency conditions, the same as under normal conditions. To this end, the following instructions are hereby issued for the information and guidance of all members of the Agency.

2. In the case of a fire, riot, natural disaster, or any type of emergency (other than attack by an enemy) occurring during duty hours, you should follow the rules announced in the posted notices to employees for action in case of fire, and all other applicable standing regulations and notices, giving particular emphasis to the securing of all classified material, and you should carry out the instructions and follow the guidance of your Building Emergency Officers and their assistants in evacuating the buildings and proceeding to places of safety. Members of the organized CIA Security Patrol, distinguishable by arm bands worn on the left arm, red in color, bearing the words "SECURITY PATROL" in white letters 1 1/2 inches high, will be on the scene to afford overall protection and preserve order pursuant to authority vested in the Security Patrol. Appropriate instructions will be issued by your Building Emergency Officers or their assistants, or by members of the Security Patrol, concerning when and where you will resume work upon abatement of the emergency.

3. In the case of an enemy attack, or a condition of alert preliminary thereto, the following procedure will be followed:

a. If on duty, you will secure promptly all classified material and proceed as directed by your Building Emergency Officers and their assistants, in accordance with the plans and standing instructions in force in your building.

b. If not on duty, you should follow the published instructions of local civil defense authorities for the protection of the members of your family and the mitigation of damage to your property and should otherwise assist and cooperate with them.

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4. As soon thereafter as it is possible for you to do so, you should report in person to the closest Central Intelligence Agency Registration Point, and furnish to the officer in charge thereof information requested concerning your availability for duty. Five Registration Points will be established in the environs of Washington with the principal and alternate locations as shown below:

POINT NO. 1 - Fairfax, Virginia

The Registration Point will be established in front of the Fairfax Methodist Church at the corner of Courthouse Drive and Payne Street in Fairfax, Virginia, on State Route 123.

Alternate Location - Centreville, Virginia

If the principal registration location is unusable, Point No. 1 will be activated in the open area to the south of the flasher traffic signal in the center of Centreville, Virginia, on U. S. Routes 29 and 211.

POINT NO. 2 - Bethesda, Maryland

The Registration Point will be established in the open area just beyond the main entrance to the Naval Medical Center on U. S. Route 240, in the outskirts of Bethesda, Maryland.

Alternate Location - Darnestown, Maryland

If the principal registration location is unusable, Point No. 2 will be activated in the yard of the church at Darnestown, Maryland, northwest of Rockville on State Route 28.

POINT NO. 3 - Beltsville, Maryland

The Registration Point will be established in the parking area of Sidney Lust's Drive-In Theatre on U. S. Route 1, just south of the Beltsville, Maryland, business district.

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Alternate Location - Laurel, Maryland

If the principal registration location is unusable, Point No. 3 will be activated at the top of the hill on U. S. Route 1 north of the business section of Laurel at the rear of Outrider's Diner.

POINT NO. 4 - Clinton, Maryland

The Registration point will be established in the area in the foreground of St. John's Roman Catholic Church in Clinton, Maryland, on State Route 5.

Alternate Location - Waldorf, Maryland

If the principal registration location is unusable, Point No 4 will be activated in the area in the foreground of State Police Barracks H in Waldorf, Maryland, on U. S. Route 301.

POINT NO. 5 - Largo, Maryland

The Registration Point will be established in the area adjacent to the intersection of State Routes 202 and 214 in Largo, Maryland.

Alternate Location - Hall, Maryland

If the principal registration location is unusable, Point No. 5 will be activated at the Wayne Motel on U. S. Route 301 at the top of the hill $\frac{1}{4}$ mile south of the intersection of U. S. Route 301 and State Route 214, east of Hall, Maryland.

5. Each Registration Point will consist of a Chevrolet panel truck painted Marine Corps green in color, bearing the yellow identification markings and signs of a United States Marine Corps vehicle. An officer of the CIA Security Patrol will be in charge of each Point.

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6. After you have completed the registration process you should return to your place of abode and await further instructions concerning the emergency operation of Central Intelligence Agency and orders as to when and where to report for duty. If, for any reason, you are obliged to change your place of abode before being called, you should report your new location back to the Registration Point.

7. Each office will make provision for periodically bringing this notice to the attention of all individuals under the supervision of that office.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

DISTRIBUTION: ALL EMPLOYEES

ATTACHMENT: MAP

L. K. WHITE
Deputy Director
(Support)

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